

9th June 2020

Dear Parent/Carers

Year 10 Face to Face Support Update

Following the most recent Government information regarding the wider opening of schools and academies that we communicate to you on 26.5.20, we have carefully considered how we can enable up to 25% of Year 10 back into the Academy each day as safely as possible whilst still making provision for children of keyworkers and vulnerable children on site and Years 7, 8 and 9 and the 75% of Year 10 students who will not be on site and home learning each day.

Throughout our preparation the safety and well-being of your children, your families and our staff is of our utmost priority. From the 15th June 2020 we will be inviting in students from Year 10 on a rolling programme using two different forms of Face to Face Support. The two different types of Face to Face Support have been developed following feedback from parental surveys, subject specialist staff and what is safe and logistically deliverable in line with the Guidance.

1. 1 to 1 Personalised Subject Specific Tutorials with Subject staff.

- 1 to 1 Tutorials will take place on a **Monday and Tuesday**. To accommodate the whole year group 1:1 Tutorials will be approximately 1 session every 3 weeks for individual students.
- The Tutorials will be 30 minutes in length and focus on areas of positivity so far since 20th March and areas to focus on in the coming weeks.
- Students will attend appointments with subject teachers individually and discuss curriculum content, probe their understanding and address any misconceptions. The tutorial will help to inform future planning for each student and complement their remote learning.
- For each 1 to 1 Subject Specific Tutorial session on site a student will have a minimum of 3 X 30 minute appointments with different subject teachers.
- Weeks beginning 15th and 22nd June will be Core Subject Tutorials (English, Maths and Science)
- Parents can attend 1:1 Tutorials with their child.
- *The Tutorials for Monday 15th, Tuesday 16th, Monday 22nd and Tuesday 23rd June will be available to book via the SchoolCloud platform from 3pm on Tuesday 9th June and booking will close at 5pm on Thursday 11th June.*

2. Subject Specific Small Group Support in Groups of 6.

- There will be two sessions delivered on a **Wednesday and Thursday** 8.30am - 11.30am and 12pm - 3pm. This will ensure we can stagger the arrival and departure of students and avoid social gatherings.
- These will be 3 hour sessions in a classroom for groups of up to 6 students with a subject teacher.

- These sessions will enable small group support to take place, in groups identified by subject leaders, to ensure students and staff have the opportunity to address any misconceptions and gaps in their learning and complement remote learning work being undertaken.
- Students and parents will be notified a week in advance of any subject specific sessions they are scheduled to attend.

We will not be able to offer 1 to 1 Tutorials of Subject Specific Small Group Support on any other days than stated above. I am sure you can appreciate that we are unable to respond to individual requests for certain days or groups due to the safety and logistical implications this would entail.

The remainder of this letter contains important information relating to how the Face to Face support will be delivered. It is important that Parents and Students read and understand the information below. Please also refer to our Frequently Asked Questions document for further information.

I feel it is important that all students and parents understand that the Academy will be providing what we can in terms of Face to Face Support under the Guidance and that remote and home learning is still going to be the predominant method of provision at least for the remainder of this academic year.

Safety:

Throughout this phased opening of the Academy it is imperative that if your children have, or are showing symptoms of COVID-19, or have someone in their household who is, they should not be attending the Academy and should remain at home, in line with the [guidance for households with possible coronavirus infection](#)

Much work has been undertaken to follow the Government Guidelines. Within the classrooms and rooms being used, chairs, desks and any other non-essential items have been removed to ensure all seating complies with the regulations. To ensure we follow the guidelines and implement 2 metre distance between students and staff we will be able to accommodate up to 6 students in the rooms we have allocated to be used. Two metre markings have been placed in corridors and outdoor spaces where appropriate and there are one-way notices to be adhered to. Doors, where appropriate, will be open and, if the weather allows, windows will be open throughout the day.

Our most up to date risk assessment can be found on our website.

The same staff will work with their allocated group, as far as possible, to minimise the number of people encountering each other.

Hygiene and Behaviour:

During the day we will continue to promote the need for increased hygiene and students will be regularly reminded to clean their hands more often than usual, particularly after arriving at the Academy, touching their face, blowing their nose, sneezing or coughing, and before eating or handling any food. The guidance on this will be emphasised to students that they should wash their hands thoroughly for 20 seconds with running water and soap and dry them thoroughly or use alcohol hand rub/sanitiser ensuring that all parts of the hands are covered. Each group will have an allocated toilet area to use with hand washing facilities and there will be hand sanitiser in all designated classrooms. There will also be anti-bacterial sanitising wipes in each designated classroom for students to use to regularly wipe down equipment and workspaces. Advice will also be given to students on respiratory hygiene reminding them to: avoid touching their mouth, eyes and nose; cover their mouth and nose with disposable tissues when coughing or sneezing, if one is not available, sneeze into the crook of the elbow, not into the hand; dispose of tissues into a disposable rubbish bag and immediately clean their hands with soap and water or use a hand sanitiser. We will be providing hand sanitiser but it would be helpful if your child could also have hand sanitiser with them as well in case they need it on the journey to/from the Academy.

We will obviously remind students of both personal hygiene and the national expectations of the 2m social-distancing requirements to ensure they develop an understanding of their own responsibility. However, we ask you for your support too in reminding your child prior to them coming onto the Academy site. Any student who fails to adhere to these national and Academy expectations will be

reminded in the first instance. However, in the interest of safety of all of our staff, students and their families, we will ask parents/carers to collect their children from the Academy if they persistently breach these expectations or contravene them to an exceptional level in a one off incident. We have updated our Behaviour Policy to reflect these expectations and the link can be found [here](#).

Uniform and Equipment: All students when attending the Academy do not need to wear uniform at this time. However, we do ask that the clothing worn is appropriate for the school environment and does not have any offensive logos or writing on. Students will also need to bring with them the necessary basic equipment for a day in school – pen, pencil, ruler, calculator, books. Students will not be able to share equipment with other students or with staff and must take it home with them each day.

Catering: At the current time and to minimise the number of staff on site and potential contact between students we are not operating any catering facilities. All students must bring their own refreshments in with them. The Academy water dispensers are not in operation, in line with Health and Safety guidance, so we encourage students to bring water with them in a drinks bottle that can be taken home again and reused.

Travel:

As per the Government Guidance students will need to get to the Academy by foot, bicycle or car as the usual transport services are not currently operating.

Supervision and Break Times:

When on site, your child will, wherever possible, remain in the same room throughout the time for their provision. For any break each group will be allocated a certain area to use either on the field or the 'quad' area. Students will be supervised during any break time to ensure social distancing is promoted and they must remain in their allocated areas. On days where there is inclement weather, any breaks will be taken in the designated teaching rooms. Two groups will be allocated a set of toilets to use and once again these will be supervised at any social times. Toilet areas will operate a 'one at a time' system to ensure social distancing can be maintained

Staggered Start and End Times:

The Academy will operate a staggered start and end rota to avoid unnecessary contact and reduce opportunities for social gatherings in larger groups. To minimise any unsupervised contact between students as they arrive it is very important that they do not arrive until their allocated start time.

As they arrive students will be directed to socially distanced markers in the front area of the Academy and supervised until teaching staff are in position to receive them in teaching rooms. Staff will then direct students to their teaching room where they will be supervised to ensure social distancing rules are modelled. On dismissal it is important that students leave the site straight away to avoid any social gatherings. Students should not wait for others but exit the Academy site immediately on foot or bike or walk to their parents'/carers' car in the car park.

When dropping off and picking up parents'/carers' please remain in your car at all times.

Attendance: Whilst we will endeavour to make the Academy as safe as possible for your children to return, we completely understand that many of you may not want your child to return to school until all children return. There will be no repercussions for children who do not come back to the Academy. We will continue to support those children learning from home and will do our very best to ensure they are not disadvantaged.

If you do choose to send your child to the Academy but your child becomes unwell and cannot attend we ask that you follow the normal procedures by contacting Miss Ayres on attendance@theaxholmeacademy.com to report their absence for that given day.

Please bear in mind that this is all a proposed plan and depending on the Government Guidance, which is being monitored, this plan may need to be changed at short notice.

It is important to remember each academy or school will have a different approach, and without an in-depth knowledge of the layout, children's needs and their staffing situation it is difficult to compare what may be happening at different organisations; we have implemented the guidance to best meet the needs of The Axholme Academy.

As always please do not hesitate to contact us should you have any questions. I once again sincerely thank you for your continued support and patience during these difficult times.

Yours faithfully

A handwritten signature in black ink, appearing to read 'D Keogh'. The signature is fluid and cursive, with the first letter 'D' being large and prominent.

Mr D Keogh
Principal