

Friday 9th February 2024

**Year 9 and Year 10 Academic Review Thursday 22nd February '24**  
**1:30pm-3pm & 5:30pm-7:30pm**

Dear Parents and Carers,

Our next Academic Review afternoon for Years 9 and 10 will take place on Thursday 22nd February from 1:30pm-3pm & 5:30pm-7:30pm. Each Academic Review event is aimed at two year groups at a time to ensure that adequate time is available for a meaningful, academic consultation with each of your child's teachers






The purpose of this event is to reflect on your child's recent RPA performance and agree plans for the Autumn term. Your child's RPA Strengths & Gaps will be shared with students and emailed to your academy account prior to the event. Please read through the report prior to this event to help make discussions as productive as possible.

The Academic Review event for students, parents / carers will be held **remotely via Google Meet**.

**During this time, all students will leave the school site after period 4 and work from home for the remainder of the school day.**

A study skills update for **parents and carers of Year 9 & 10 students** will run from 7:30pm to 8pm with Mr. Creasy. The update can be attended via Google Meet using the code 'ABC'.

The Academic Review event for students, parents/carers will be held as below:

1pm	Y7 - Y11 Students leave the Academy for remote learning	
1:30pm – 3pm	Academic Review appointments REMOTE	
3pm - 5:30pm	BREAK	
5:30pm – 7:30pm	Academic Review appointments REMOTE	
7.30pm - 8pm	Year 9 & 10 Study Skills update (code 'ABC') Will be recorded and made available after	

## **Booking**

We use the 'SchoolCloud' system for booking appointments. To book your appointments, click on the link: [school cloud](#) and then select the teachers and time slots you prefer.

We encourage you to make appointments as soon as possible as there are only a certain number of appointments available for each teacher. Please note that the booking system will be closed the day before parents' evening (**Wednesday 21st February at 5pm**) so that we can provide teachers with their appointment lists and give them time to prepare.

To enable teachers to see as many parents as possible, we would appreciate it if you could only book one appointment with each teacher even if they teach your child multiple subjects. If you are unable to book an appointment with a certain teacher, they may be able to contact you at another convenient time, please email [admin@theaxholmeacademy.com](mailto:admin@theaxholmeacademy.com) to arrange this.

The name required for booking appointments is the name of the parent/carer who usually receives the messages from school and is the contact name on the data collection section of the SIMS Parent app. Step by step instructions can be found [here](#) if you need more support with the booking process.

## **Joining a meeting**

All the meetings will be held remotely, via Google Meet, to log into Google Meet, go to <https://meet.google.com/>. Please check in the top right corner that you are logged in with an academy email account (this can be either the students or parents/carers email accounts - st/pc00@taa.email).

Once logged into your GMail account, click on the Google Meet icon:



Next, click 'join a meeting', you will be asked, 'Enter a meeting nickname or the code provided by the meeting organiser', the codes you require are listed under "room" next to each booking and are the initials of the teacher you are meeting, e.g. Mr Mason is LRM, Mrs Miriello is MLM. Next, select 'join'. On entering the Google Meet, the teacher will accept you into the meeting, you will see a swirling circle as you wait to join the meeting.

Yours sincerely,

A handwritten signature in black ink, appearing to be "L Kinroy".

Mrs L Kinroy  
Assistant Principal