

Dear Parent / Carer of <<Forename>> <<Surname>> ,

At The Axholme Academy we use online platforms for direct communication, payments, grades & reports.

Enclosed in this letter are details on the three platforms we use (Gmail / SIMS Parent App / Parent Pay) and details for you to access your personal Academy Email account.

Academy Parent / Carer Email Accounts

We have created Academy Email Accounts for all parents/carers (there is one email per household as the details can be shared on multiple devices - if a separate email is required in the instance of parents/carers not living with the student please contact the Academy).

These email accounts are created through our secure Academy network and enable you to be able to access the SIMS Parent App using the same details.

This email account is a google account and is accessed by going to the GMail App which is available for free via any appstore or if you prefer via the website www.google.com/gmail.

Email: <<Academy Email>>

Password: <<Password>> (all lower case)

On the first login to the account it will require you to change the password.

(Please note all password resets have to be done via the Academy)

Instructions on how to access & set up this email account are enclosed in the attached PDF file.

Students will be provided with a similar email account in due course - if they have a phone/tablet it is a good idea to make sure GMail is available on the device ready for them to access their emails when this is sent across.

SIMS Parent App

The SIMS Parent App was launched to The Axholme Academy in January 2019 and has been a great success with over 90% of parents now accessing the app. The app gives you the ability to monitor your child's attendance, achievements, behaviours, homework, grade reports, activities & timetable.

If you have siblings already attending the academy you will be able to view these all via the one app. (If you already have the App you should see your child that is starting with us appear on your current app around the beginning of June, please let us know if this isn't the case).

Within the Parent App, you have the ability to review & amend the data we hold on your child, including medical, dietary & parental consents. The initial data collections will be collected via web forms which will be sent to your Academy email accounts; this is due to the data collection section on the app becoming active in September.

The data collection section is only accessible to parents/carers living at the same address as the child.

Invitation access to the app will be sent around June for you to be able to get set up (access is then temporarily paused in August until the students start the Academy on their first day in September - this is when the app will become fully live)

Parent Pay

Parent Pay is accessed via www.parentpay.com

The Axholme Academy uses Parent Pay for payments required such as school dinners, trips, and other items.

We have found the majority of local primary schools use the same system which means you can simply add in the new codes which will be sent out in due course.

When you have access to your academy email accounts please open the 'Welcome to The Axholme Academy' email and complete the webforms using the links.

If you require any assistance or have any questions please email admin@theaxholmeacademy.com